

JOB TITLE: Maintenance Millwright
LOCATION: Crossfield
REPORT TO: Maintenance Supervisor
OPEN UNTIL: Position Filled
APPLY TO: HumanResources@pfbcorp.com



POSITION SUMMARY:

Responsible for repairing, troubleshooting, and maintaining plant equipment, building structure and fixtures.

FUNCTIONAL RESPONSIBILITIES:

1. Ensure all work is being done with safety in mind.
2. Identify problems troubleshoot and eliminate root cause to reduce downtime and increase throughput.
3. Perform assigned Preventive Maintenance and resolve issues.
4. Ensure operation of machinery and mechanical equipment by completing preventative maintenance requirements on engines, motors, pneumatic tools, conveyor systems, and production machines.
5. Repair and maintain plant equipment, physical structures and fixtures
6. Inspect machinery and equipment
7. Make machinery and building repairs and modifications
8. Read blueprints, drawing manuals or specifications
9. Operate and repair plant support equipment
10. Handle repairs and coordinate with contractors
11. Develop and implement preventative maintenance programs
12. Accurately complete daily records
13. Operate forklift or scissor lift
14. Carry out physical demands of the job
15. Meet all safety requirements and regulations
16. Wear required personal protective equipment (PPE)
17. Ensure a clean and orderly work environment
18. Develop a flexible approach to a team environment
19. Follow company policies and procedures
20. Other work as assigned by supervisor
21. Assist in new employee training

SKILLS & KNOWLEDGE REQUIRED:

Troubleshooting & problem solving	Mechanical knowledge of various processes
Product knowledge	Millwright Certificate
Ability to work independently and in a team	Electrical knowledge and skills
WHMIS	Communication skills
Emergency response plan	Organizational skills
Physically able to lift up to 50 lbs.	Effective decision making
Forklift license/certificate	Computer skills

EDUCATIONAL QUALIFICATIONS:

Journeyman or 4th year Millwright
Minimum of 3 years of related experience in an industrial manufacturing environment.
Experience operating a forklift & working in a production/manufacturing environment

Plasti-Fab Ltd. believes that “safety is everyone’s responsibility.” Every employee is considered to be responsible, not just for their safety, but for the safety and health of all employees, visitors and contractors to a Plasti-Fab Ltd. site.
