PLASTI-FAB is hiring a WAREHOUSE LEAD

You’re invited! Come join our team dedicated to green building solutions!

Duties:

- Receiving raw materials from carrier. Unloading and moving raw materials away by propane driven sit down fork truck.
- Hand stacking and hand loading product.
- Restock supplies for production department by staging and picking products as need arise for production and using work orders to stage products ahead of time to help set up for following shift.
- Inspect Warehouse equipment for safety before use.
- Cleaning and organizing of warehouse.
- Use scanner and computer to track products and update inventory. Able to effectively count material for month end counts. Generate shippers and fill out all paperwork.
- Adhere to all Good Manufacturing Practices.
- Follow all established departmental/company rules and regulations, including but not limited to work, safety, housekeeping, uniform, and security rules. Responsible to follow security protocol and report any suspicious activity and/or security violations.
- Work in a safe manner, following the departmental Safety Rules, including use of PPE, reporting any unsafe conditions/practices observed and reporting any accidents or injuries on the date of the incident.
- Load finished products onto trucks. Drop deck and vans.
- Be the team lead in the warehousing department and assign work as needed to other warehousing staff.

Requirements:

- Fulfill your scheduled work hours with reasonable consistency as outlined in the attendance policy
- Must be able to drive sit down forklift
- Must be able to work with little supervision
- Must have strong hand/eye coordination
- Must have strong planning and organizational skills
- Must be good with numbers
- Ability to work well with people, be polite and be team work oriented
- Must be able to lift boxes or pails weighing 10 to 65 lbs, repeatedly
- Must be able to pass a drug test
- Valid drivers license
- Basic computer skills

Interested candidates can submit cover letter and resume to HR @ pfbamerica.com. We want to hear from you!

Plasti-Fab® EPS Product Solutions, a division of PFB Corp (tse: PFB) is a leader in the EPS manufacturing industry, producing a variety of energy efficient insulating building materials and systems, and also EPS/foam Packaging Solutions. Check us out! https://www.plastifab.com/ or @PlastiFab on Twitter.

*An Affirmative Action /Equal Opportunity Employer
Job Type: Full-time